



# NEWLOTHROP AREA PUBLIC SCHOOLS

## - POSTING -

### Substitute Custodian

**January 29, 2024**

Position Detail:

- Hours may vary, substitute for day and evening shifts
- Cleans and preserves designated spaces, equipment etc. in the building
- Restocks disposable items and provides head custodian with inventory usage and data
- Assists visiting public utilizing the facilities with directions within building and in obtaining and setting up needed equipment
- Maintains building and grounds security in the building each school day
- Other duties as directed by the Superintendent or Maintenance Supervisor

Qualifications:

- High school diploma
- Custodial experience preferred
- Ability to exercise good judgment in all situations
- Sense of responsibility, dependability, and promptness
- Upbeat personality with a team player attitude
- Positive image as a loyal representative of New Lothrop Schools

Interested parties should forward a letter of interest and resume via email to:

[kgreen@newlothrop.k12.mi.us](mailto:kgreen@newlothrop.k12.mi.us)

or mail to;

New Lothrop Area Public Schools  
Attn: Kelly Green, Executive Assistant  
P.O. Box 339  
New Lothrop, MI 48460

Deadline: February 12, 2024 or until filled